

ABE/HSE Teacher – Westville

The Department of Corrections at Oakland City University is searching for a full time ABE/HSE teacher at the Westville Correctional Facility located at 5501 S. 1000 W. Westville, Indiana.

Qualifications: Bachelor's degree minimum; Masters Degree preferred; Area of specialized training or experience; Demonstrates a sincere desire to aid all students; Must have a valid Indiana teaching license.

General Description: Help students to learn subject matter which will lead toward fulfillment of their potential intellectual, emotional, and psychological growth. Directs, assesses, and evaluates the learning experiences of the students along with the assessing the effectiveness of academic area/s in which he/she is employed to teach.

Essential Functions:

- Maintain records as required by the Department of Corrections, the Correctional Facility and University; maintains professional ethics.
- Establish and maintain cooperative professional relationships.
- Provide guidance and counsel to the students which will promote their welfare and their proper educational development.
- Establish and maintain cooperative relationships with students, peers, and community leaders.
- Prepare and provide quality instruction.
- Begin and end classes on time according to DOC, Correctional Facility and OCU schedules.
- Present clear, complete, and accurate explanations so that students understand what is expected.
- Approach subject matter in a positive and enthusiastic manner.
- Receive learners' questions comfortably and answers them clearly and completely.
- Provide consistent, un-biased feedback on student work in a timely fashion.
- Make provisions, if known, for students with identified exceptionalities.
- Present content relevant to the objectives of the course as found in the syllabi.
- Ask relevant questions throughout the lesson to check for understanding.
- Encourage active student participation.
- Fairly assess student progress as outlined in the syllabi.
- Provide for the care and protection of University property.
- Select texts, supplementary materials and equipment necessary for the delivery of course content.
- Attends meetings as required.

To apply, please submit a cover letter, resume, and a list of at least three references electronically to jhensley@oak.edu. Resume and supporting materials can also be submitted by mail to Oakland City University C/O Human Resources 138 N. Lucretia Street Oakland City, IN 47660.

Deadline to apply: 10/01/2020

Review of applications will begin immediately and will be held in confidence.

Oakland City University is a Christian university which offers high quality, career-focused degree programs in a Christ-centered, campus secure environment. Our Christ-centered values and relationships create a supportive environment which encourages students to live a life of Christian service in their chosen careers. Our talented faculty equip our students with the knowledge and expertise they need to lead healthy, productive lives and successful, fulfilling careers. Founded by the General Association of General Baptists in 1885, U.S. News and World Report has recognized Oakland City University as one of the top universities in the Midwest and #2 in the Midwest for Social Mobility.

Oakland City University is committed to the achievement of equal opportunity within OCU. In this regard, OCU will recruit, hire, promote, educate, and provide services to persons based upon their individual qualifications. OCU prohibits discrimination based on arbitrary considerations of characteristics such as age, color, disability, ethnicity, gender, marital status, national origin, race, or veteran status.